

Legionnaires Disease Risk Assessment

Property address	St Stephens Church Centre, Canterbury Rd, Colchester, Co2 7ry	
Date of assessment	29/05/2020	Reviewed 12-05-2021
Assessment carried out by	Martin Kerins	Reviewed 12-05-2022 Reviewed 20-05-2023 Reviewed 05-01-2024
Describe property type	Church centre Reviewed 03-09-2025 Reviewed 20-08-2026	
Is there any tenant, resident or regular visitor particularly susceptible to Legionella due to age, health or lifestyle?	No	
Describe type of cold water system e.g. mains feed or from storage tank	Mains feed	
Describe type of hot water system e.g. mains feed via combi boiler or from storage tank.	Mains feed heated indirectly via gas fired combi boiler and stored in calorifier.	

Risk categories

1. Water outlet temperature

Is cold water temperature at outlets below 20°C?	Yes/No	Yes
Is the hot water temperature above 50°C at outlets?	Yes/No	Yes

Cold water must flow from outlets at below 20°C and hot water above 50°C to minimise risk. If temperatures are too low/high then adjustments need to be made to the system such as lagging of pipework or adjustment of temperature settings for hot water.

Identify any defect/risks and related recommendations associated with water outlet temperature. If any action is required identify responsible person: -

Defect/Risk	Hot water temperature between 50 and 60 degrees
Recommendation	Warning signs placed at hot outlets in kitchen and sluice room,
Responsible person: Landlord/tenant/other	TMV's fitted to washbasins in the male, female and disabled toilets. M. Kerins

2. Cold water storage tanks

Is there one present?	Yes/No	No
Location		
Does it have a tight fitting lid?	Yes/No	
Is the water in the tank clean and free from rust, debris, scale and organic matter?	Yes/No	
Is the temperature of the water in the tank below 20°C?	Yes/No	
Is the tank insulated?		

If any debris etc. is present in the system it should be drained and thoroughly cleaned. If debris is from corrosion on the tank itself then the tank may need to be replaced. All cold water tanks should have tight fitting lids to prevent debris entering the system. The water in the tank should be below 20°C and the tank should be insulated to prevent the temperature rising above this level.

Identify any defect/risk and related recommendations associated with cold water storage. If any action is required identify responsible person: -

Defect/Risk	
Recommendation	
Responsible person: Landlord/tenant/other	

1. Hot water

Is the temperature setting on the boiler and/or hot water tank such that the hot water is heated to and stored at a temperature of 60°C?	Yes/No	Yes
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NB: If the temperature is set at above 60°C this can cause scalding to users. *4 HEATS NICE A DAY DURING WEEK & MIN CASE AS AT WEEKENDS.*

The temperature setting on the boiler and/or hot water tank should be set and maintained at 60°C.

Identify any defect/risk and related recommendations associated with hot water. If any action is required identify responsible person: -

Defect/Risk	None
Recommendation	Keep to maintenance programme set out in Log book
Responsible person: Landlord/tenant/other	Martin Kerins

2. Little used outlets

Are there any water outlets that are used less than once per week e.g. in guest bathrooms?	Yes/No? If yes, identify outlet & location
	Yes, Baptistry pool.

Any little used outlets should be flushed through weekly by running water through the outlet for at least 2 minutes. Aerosol production should be minimised during this process.

Identify any risks and related recommendations associated with little used outlets. If any action is required identify responsible person: -

Defect/Risk	possibility of contamination if not frequently used.
Recommendation	Flush and clean at the intervals set out in the log book, record all pr
Responsible person: Landlord/tenant/other	the log book. Martin Kerins

3. Shower heads

Are there any showers in the property?	Yes/No?	If yes, identify location
	Yes	Disabled toilet area

NO LONGER IN USE.

All shower heads should be cleaned, disinfected and descaled at least once every 6 months. Aerosol production should be minimised during this process.

Identify any risks and related recommendations associated with shower heads. If any action is required identify responsible person: -

Defect/Risk	Risk of bacteria used if not used frequently
Recommendation	Flush, clean and record as detailed in the log book.
Responsible person: Landlord/tenant/other	Martin Kerins

4. Dead legs and redundant pipework

Sections of pipework which are redundant or owing to the system design and have little/no through flow of water (known as "dead legs") can allow water to stagnate in the system. Are there any dead legs known in the system? If so, please describe.

Are there any dead legs in the property?	Yes/No?	If yes, identify location:
	No	

Any dead legs in pipework should be removed or the system altered so that water flows through all pipework on a regular basis.

Identify any risks and related recommendations associated with dead legs. If any action is required identify responsible person: -

Defect/Risk	
Recommendation	
Responsible person: Landlord/tenant/other	

5. Unoccupied properties

Is the property left unoccupied for periods of time, e.g. in the case of student lettings over the summer holiday or at Christmas/New Year?	Yes/No	No
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ASSOCIATION

During periods of unoccupancy all outlets on hot and cold water systems should be flushed through at least once a week for at least 2 minutes. For long periods consider draining the system. Make sure that the system is flushed through when it is re-occupied by running all outlets for at least 2 minutes. Aerosol production should be minimised during this process.

Identify any risks and related recommendations associated with unoccupancy. If any action is required identify responsible person: -

Defect/Risk	
Recommendation	
Responsible person: Landlord/tenant/other	

6. Advice to tenants

Has advice been given to the tenants as to the risks of Legionnaires Disease in a domestic setting and their responsibilities to minimise risk?	Yes/No	No
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This can be done by giving the tenant/s the tenant advice sheet.

The assessment is complete and should be reviewed regularly (at least once a year) and specifically when there is reason to suspect it is no longer valid. You should ensure that the recommendations above are implemented and any existing controls maintained.

Signed <i>M Kerins</i>		Verified by PDFfiller 06/02/2020		Date: 02/06/2020	
Print name Martin Kerins					